

Advice and Information for Events and Meetings at STEAM

Welcome

The health, safety and welfare of all our visitors and team members is our priority.

We have taken a proactive approach to ensure we maintain a great working environment, while keeping all of our work spaces as safe and hygienic as possible.

Whilst with us please follow the government guidance.

Please do:

- Let us welcome you at a distance.
- Observe the distancing signage and allow others to pass where two metre distancing may be a challenge.
- Observe the Government's expectation and recommendation to wear a face covering in crowded and/or enclosed spaces during your time at STEAM, only removing to eat or drink, unless exemption applies.
- Take note of the hand washing instructions in toilet facilities and use sanitiser stations as frequently as you would like, these are found in all areas of the museum.
- Bring your own pen and notebook, it is safer if it belongs to you, but it also helps to reduce waste.
- Leave immediately if you start to experience COVID-19 symptoms, however mild, you should leave the premises, go home and refer to the NHS advice.
- Follow the signs of any one-way system that are in place.
- Ensure that windows and doors are left open to ensure a good flow of air.
- Remember that we are here for you and if you have any questions just ask.
- Let us know if you had a great day with us, we are here to assist and welcome your feedback.



Please do not:

- Travel to STEAM if you are experiencing symptoms of COVID-19 (as outlined on the Public Health England website – www.gov.uk/coronavirus)
- Shake the hands of our team or your group members.
- Move furniture, we have organised our rooms to meet social distancing requirements.
- Be offended if our team remind you of some of the measure we have introduced.
- Forget that this is a team effort and we are all making each day as safe as possible.



Thank you so much for taking the time to familiarise yourself with the measures we've put in place. We hope you enjoy your time at STEAM.

