

Standard Health and Safety Conditions for COVID-19 Adapted Discovery Sessions

These conditions must apply in order for the COVID-19 Adapted Discovery Session Risk Assessment and Safe System of Work to be valid. It is the responsibility of the class teacher to ensure that all Standard Health and Safety Conditions are met at all times.

The class teacher should:

- Take responsibility for the behaviour of all pupils.
- Brief the pupils on expected behaviour in line with COVID-19 health and safety measures (please see guidance below on what pupils should do).
- Ensure that the 34 or less pupils in a Discovery Session remain 2 metres away from the Formal Learning Officer, museum staff and other visitors during their visit. This may be when seated on a mat, moving to another location or standing in an allocated space.
- Ensure that the adult : pupil ratio is adhered to during the taught session and throughout the visit to STEAM Museum.
- Wearing of masks in crowded areas is advised but no longer legally required in England. Formal Learning Officers will wear a mask or visor when welcoming the group and take it off for teaching as this is in line with current museum policy for museum staff. The museum advises adults in the school party to also wear a mask unless they are exempt from wearing one.
- In case of fire or other emergency follow the instructions of a STEAM member of staff who will come to your assistance.
- Ensure that all visitors in their group (pupils and adults) wash their hands before and after the COVID-19 Adapted Discovery Session.

Pupils should:

- Wash their hands before and after the session.
- Stay seated in their allocated space unless they are asked to come to the front of the teaching area or move to another location by the Formal Learning Officer.
- Collect the costume/handling objects needed for the session from the pile indicated by the Formal Learning Officer.
- Treat resources and the Museum exhibits with respect and care. Make sure that they keep the resources to themselves and don't pass it on to other people.
- Return their costume/handling objects one at a time when indicated to do so by the Formal Learning Officer.

- Stay with your school group at all times. If you accidentally become separated from them go to the front desk where a member of STEAM's staff will assist you to find your school group.
- Respect and act upon the instructions of the Formal Learning Officer.